

Managing Comprehensive Health Services in Head Start & Early Head Start: A Team Approach

December 1-3, 2009

Hyatt Regency St. Louis Riverfront, St. Louis, Missouri

March 16-18, 2010

Doubletree Guest Suites Historic Charleston, Charleston, South Carolina

Participants in **Managing Comprehensive Health Services** refine their skills, garner updated information, and gain insight into current medical health, mental health, nutrition, and dental health practices for early childhood programs and the Head Start/Early Head Start setting. They also learn to effectively monitor classrooms for health and safety and find solutions to the tough issues facing programs today, such as medication administration, short and long-term exclusion, incomplete physical examinations, and inadequate numbers of providers willing to work with young children.

A teamwork, systems-based approach is stressed throughout this intensive three day training institute, focusing on the management of medical health, dental health, mental health, and nutrition services. The institute also addresses the current health care system; recruitment, documentation and record keeping; health resources; and techniques for working with families and children. Each institute begins with a special session addressing **Hot Topics** in Head Start and Early Head Start and incorporates the impact of mandates included in **The Improving Head Start for School Readiness Act of 2007**. Take-home materials include the latest edition of T/TAS' comprehensive health resource manual and a CD-ROM with a wealth of useful information.

The Standard Registration Fee is \$425 per person. Members of *T/TAS@Your Service* may qualify for the Subscriber Rate of \$400 per person. (Some restrictions may apply based on level of subscription; visit www.ttas.org/ays.html for information on becoming a subscriber.) For details on registering, including information on earning 1.75 Continuing Education Units (CEUs) for this event, see page 3.

Your Presenters



Janie Sailors, R.N., B.S.N., N.C.S.N., has over 30 years of community and pediatric nursing experience, including over 15 years of work in Head Start/Early Head Start. Certified by the Program for Infant-Toddler Caregivers, Janie is uniquely prepared to address today's compelling early childhood health issues and works to develop skills of Early Head Start Health Managers.

Harry W. Bickel, D.M.D., M.P.H., Health Specialist, has a Doctorate in Dental Medicine and a Post-Doctoral Master's Degree in Public Health. Harry was a Head Start Dental Consultant for the U.S. Public Health Service. He is a nationally recognized expert on the Head Start Dental Program, and served on OHS' 2008 Panel of Experts.



(T/TAS reserves the right to substitute or reduce the number of presenters as circumstances warrant.)



Learning Outcomes

- ★ Participants will better understand the role of the Head Start Performance Standards and state regulations in comprehensive health services.
- ★ Participants will recognize the value of an integrated, team approach in delivering quality health services.
- ★ Participants will identify mandated services and best practice concepts and address barriers and challenges affecting service delivery.
- ★ Participants will expand their knowledge of appropriate, credible resources and develop a network of associates for continued sharing.

Hotel Accommodations

The room block will be held until the stated deadline or until the block is sold out, whichever comes first. Reservations are accepted on a space and rate availability basis by the hotel, and room blocks often fill quickly. Please consult the hotel for information on their specific cancellation policies, and to learn about additional charges that may apply to hotel guests (i.e., parking fees, local phone charges, internet access fee, etc.). Ask the hotel for additional information on available amenities, such as room service, in-house dining, and additional area attractions.

December 1-3, 2009, St. Louis, Missouri

The Hyatt Regency St. Louis Riverfront is located at 315 Chestnut Street in St. Louis, Missouri. Hotel accommodations are available at the special conference rate of \$111 per night, single or double occupancy (plus applicable taxes). To qualify for the special conference rate, please state that you will be attending **Head Start Health Institute** when making your reservations. Please make your reservations **no later than November 2, 2009** by calling 314-655-1234 or 800-233-1234.

March 16-18, 2010, Charleston, South Carolina

The Doubletree Guest Suites Charleston-Historic District is located at 181 Church Street (at the corner of Church and Market Streets) in historic Charleston. Hotel accommodations are available at the special conference rate of \$135 per night, single or double occupancy (plus applicable taxes). To qualify for the special conference rate, please state that you will be attending **Head Start Managing Comprehensive Health Services** when making your reservations. Please make your hotel reservations no later than February 12, 2010 by calling 843-577-2644.

Tentative Agenda

Day One

8:30-9:00 a.m.	Registration
9:00-10:15 a.m.	Introductions & Overview Performance Standards & Guidance Reauthorization
10:30 a.m.- 12:15 p.m.	Health & Nutrition "Hot Topics"
12:15-1:15 p.m.	Lunch on Your Own
1:15-4:30 p.m.	Introduction to Medical Health <ul style="list-style-type: none">• Health Services Advisory Committee• Planning and Budgeting• The First Ninety Days• Finding a Medical Home• EPSDT

Day Two

8:30-10:30 a.m.	Oral Health <ul style="list-style-type: none">• Dental Health & the Preschool Child• The Head Start Dental Program Exploring Health Resources
10:45 a.m.- Noon	Lead and Other Mandates Health Care Plans Documentation, Record Keeping & Tracking Policies and Procedures
Noon-1:00 p.m.	Lunch on Your Own
1:00-4:00 p.m.	Principles of Nutrition for Young Children

Day Three

8:30-10:15 a.m.	Exclusion Medication Administration Health & Safety Concerns
10:30 a.m.-Noon	Monitoring Protocol Monitoring: On-Going and In-Depth PIR
Noon-1:00 p.m.	Lunch on Your Own
1:00-2:30 p.m.	Mental Health Principles
2:30-3:15 p.m.	Health Literacy
3:15-3:30 p.m.	Evaluations, Certificates, & CEUs

Registering for T/TAS Events

It is easy to register for events sponsored by T/TAS. There are three methods for registering:

- ★ **To Register On-Line:** To register for any T/TAS event, please go to our web site at www.ttas.org/calendar.html, locate the event you wish to register for, and then click on the **Register** button.
- ★ **To Register By Mail:** Complete and return the attached Registration Form with check, money order, or Purchase Order (made out to T/TAS), or with Credit Card info (Visa, MasterCard, or Discover) to: **T/TAS, 1906 College Heights Boulevard, #11031, Bowling Green, Kentucky 42101-1031.**
- ★ **To Register By Fax:** Complete and fax the attached Registration Form with Purchase Order or Credit Card (Visa, MasterCard, or Discover) information to our office at 270-745-3340 or 270-745-2142.

Registration forms will not be processed unless accompanied by payment, credit card info, or Purchase Order. Registrations will be accepted until events fill.

Enrollment is Limited: T/TAS cannot guarantee enrollment at events. In the event that available enrollment slots fill, you will have the option of being placed on a waiting list in case space reopens due to cancellations. We recommend you do not make hotel or travel arrangements until you receive your registration confirmation. T/TAS is not liable for any hotel or travel penalties or fees that may be incurred by participants or registrants.

Confirmation of Registration: Registrations can only be confirmed by e-mail. Please provide your e-mail address on the registration form if you wish to receive a confirmation. If you do not receive a confirmation within five days of registering for the event, please contact Mike Hartz at 800-882-7482.

Cancellations/Substitutions Policy: If you cancel your registration in writing 10 or more business days before the event, registration fees will be refunded, less a \$25 enrollment charge. No refunds will be made less than 10 business days prior to the event; however, you may designate a substitute to attend in your place. T/TAS reserves the right to cancel the event if enrollment criteria are not met or when conditions beyond our control prevail. In the event of cancellation, each registrant will be contacted. The liability of T/TAS is limited to the refund of registration fees only.

Continuing Education Units (CEUs): Western Kentucky University offers Continuing Education Units (CEUs) for participants successfully completing a T/TAS training seminar. To apply for CEUs, please complete the appropriate section of the attached registration form and include an additional fee of \$25 per person. Consult the event registration form to learn how many CEUs will be offered for each event.

T/TAS Also Brings the Training to You

T/TAS is a leading provider of on-site professional development training and technical assistance. Our knowledgeable experts deliver the same high-quality training and materials in your local program setting, reaching **all** of your staff at a cost competitive with the cost of sending just a few to a conference or seminar. **Most of the events in our annual and quarterly training catalogs can be adapted for presentation in your local program or cluster.**

T/TAS also specializes in designing training specifically for delivery on-site in your local program, including such titles as *Preparing for An On-Site Federal Review*; *Program Governance: Road Map to Success for Decision-Makers*; *Positive Guidance: Making A Place for Everyone*; *Self-Assessment*; *The Supervisor/Mentor Coach Institute*; *Five Parenting Behaviors That Predict Success in School*; *Supporting the Involvement of Fathers in the Lives of Young Children*; and *Ongoing Monitoring: The Key to Quality in Head Start*. To learn more or to schedule training, call 800-882-7482.



Event Registration Form

PLEASE COMPLETE ALL FIELDS AND PRINT NAME & POSITION of person attending exactly as it should appear on the name tag. Copy form as necessary for registering additional persons.

Name: _____ Position: _____
 E-Mail Address: _____
 Agency/Program: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____

Enrollment is Limited: T/TAS cannot guarantee enrollment in any event. In the event that available enrollment slots fill, you will have the option of being placed on a waiting list in case space reopens due to cancellations. We recommend you do not make hotel or travel arrangements until you receive your registration confirmation. There will be no on-site registration.

EVENT	SELECT FEE(S)
<p>MANAGING COMPREHENSIVE HEALTH SERVICES IN HEAD START & EARLY HEAD START: A TEAM APPROACH</p> <p><input type="checkbox"/> DECEMBER 1-3, 2009, HYATT REGENCY ST. LOUIS, ST LOUIS, MO <input type="checkbox"/> MARCH 16-18, 2010, DOUBLETREE GUEST SUITES HISTORIC CHARLESTON, CHARLESTON, SC</p>	<p><input type="checkbox"/> Standard Registration: \$425 <input type="checkbox"/> TTAS@Your Service Subscribers: \$400 * <input type="checkbox"/> Check if requesting 1.75 CEUs (17.5 contact hours) from Western Kentucky University and include an additional \$25 in payment.</p>

* Subscribers, please include **T/TAS@Your Service** Enrollment No. _____. Some restrictions may apply; visit www.ttas.org/ays.html for information on becoming a subscriber.

Room blocks often fill quickly; please make your hotel reservations by the date listed in the conference descriptions.

CHECK METHOD OF PAYMENT (Forms will not be processed unless accompanied by payment):

Check payable to T/TAS.
 Purchase Order No. _____ payable to T/TAS.
 Credit Card (Mastercard, Visa, Discover only): _____ - _____ - _____ - _____
 Expiration Date: _____ Signature: _____
Visa Card Users, please include 3-digit V number from back of card: _____

Return to: T/TAS
 1906 College Heights Boulevard #11031
 Bowling Green, Kentucky 42101-1031
 Fax: 270-745-3340 or 270-745-2142
 Call 800-882-7482 for more information

ACCESSIBILITY NEEDS:

Do you have any disability that requires special materials or services?

Do you have a special dietary need?

Cancellations: To obtain a refund of registration fees (less \$25 enrollment charge), cancellations must be received **in writing** 10 working days prior to the start of the event. EIN61-1358086