

The Family Partnership Agreement Institute: Putting the Pieces Together

**July 13-14, 2010, Hilton Palacio del Rio, San Antonio, Texas
November 30 - December 1, 2010, Gaylord Opryland Resort
and Convention Center, Nashville, Tennessee**

Head Start and Early Head Start staff who partner with families need a variety of skills to develop the life changing relationships that ensure success for families. **The Family Partnership Agreement Institute: Putting the Pieces Together** was designed and developed exclusively for Head Start and Early Head Start staff who work directly with or who supervise staff working in the area of Family and Community Partnerships, including but not limited to Family Service Workers, Family Advocates, and Family and Community Partnership managers, specialists, and coordinators.

The work that Head Start and Early Head Start programs do with families can be described as life-changing. Partnering with families to address concerns and interests leads to goal setting which, in turn, helps strengthen families beyond their time in the program. Staff who are responsible for partnering with families need a variety of skills to develop this life-changing relationship to ensure success for families. **The Family Partnership Agreement Institute: Putting the Pieces Together** demonstrates that a Family Partnership Agreement is more than just a set of completed forms; it is a continuous, ever-changing, and on-going relationship between the program and the family. The Institute will:

- Focus on understanding how to partner with families;
- Examine strategies to develop relationships with families;
- Look at ways to use family strengths to develop goals;
- Explore appropriate ways to use the family needs assessment that are consistent with the requirements of *The Improving Head Start for School Readiness Act of 2007*;
- Examine the Family Partnership Agreement as a process; and
- Review strategies for documenting partnerships with parents.

The Standard Registration Fee is \$395 per person. Members of **T/TAS@Your Service** may qualify for the Subscriber Rate of \$375 per person. (Some restrictions may apply based on the level of your subscription; please visit www.ttas.org/ays.html for information on how to become a subscriber.) For details on registering, including information on earning 1.1 Continuing Education Units (CEUs) for this event, please see page 3.

Learning Objectives

- ★ Participants will better understand the importance of creating effective family partnerships;
- ★ Participants will learn strategies for developing positive relationships with families;
- ★ Participants will explore ways to identify family strengths and use those strengths to develop family goals;
- ★ Participants will discuss methods for appropriate usage of the family needs assessment;
- ★ Participants will better understand that the Family Partnership Agreement is a process, not a product; and
- ★ Participants will explore strategies to document the Family Partnership Agreement process.



Your Presenters



Robin Gadsden-Dupree has an EdD in Organizational Development and Higher Education Leadership and has completed the West Ed Program for Infant-Toddler Caregivers training. She is a lead trainer for the National Head Start Family Literacy Center, and has been a Head Start Director, Head Start home visitor, family day care provider, a preschool teacher, and adjunct college professor.

Jennifer Pecot, Family & Community Partnerships Specialist, provides training and technical assistance in the areas of parent and community involvement, family partnership agreements, ERSEA, health and nutrition in family services, and fatherhood initiatives. She has extensive experience training Head Start and Early Head Start Boards and Policy Councils. Jennifer has a BS degree in Human Development and is certified in all four modules of the Program for Infant/Toddler Caregivers (PITC) for infant and toddler services.



(T/TAS reserves the right to substitute presenters as circumstances warrant.)

Hotel Accommodations

Room blocks will be held until the stated deadline or until the block is sold out, whichever comes first. Reservations are accepted on a space and rate availability basis by the hotel, and room blocks often fill quickly.

Please consult the hotel for information on their specific cancellation policies, to learn about additional charges that may apply to hotel guests (i.e., parking fees, local phone charges, internet access fee, etc.), and to learn about available amenities, such as room service, in-house dining, and additional area attractions.

July 13-14, 2010, San Antonio, Texas

The Hilton Palacio del Rio is located at 200 South Alamo Street on the famous Riverwalk in San Antonio, Texas. Hotel accommodations are available at the special conference rate of \$117 per night single or \$146 per night double occupancy (plus applicable taxes). To qualify for the special conference rate, please state that you will be attending **Head Start Family Partnerships** or **Group Code WKU** when making your hotel reservations. Please make your reservations **no later than June 12, 2010** by calling 210-222-1400 or 800-HILTONS.

November 30 - December 1, 2010, Nashville, Tennessee

The Gaylord Opryland Resort & Convention Center is located at 2800 Opryland Drive in Nashville, Tennessee. Hotel accommodations are available at the special conference rate of \$119 per night, single or double occupancy (plus applicable taxes and \$7 resort fee). To qualify for the special conference rate, please state that you will be attending **Head Start Family Partnerships** and refer to **Group Code X-HSFPI** when making your hotel reservations. Please make your reservations **no later than October 29, 2010** by calling 615-883-2211, 615-889-1000, or 888-777-6779.

Tentative Agenda

Day One

8:00 - 9:00 a.m.	Registration
9:00 a.m. - Noon	Welcome, Introductions, and Overview of Training
	Developing Relationships with Families
	Understanding Family Strengths
	Reframing as a Tool to View Strengths
Noon - 1:30 p.m.	Networking Luncheon
1:30 - 4:30 p.m.	Building Blocks to Family Support
	Becoming Customer Friendly
	Review of Relevant Standards
	Using the Parent Committee to Introduce the FPA Process

Day Two

9:00 a.m. - Noon	The Family Partnership Agreement Process
	Selling the Process to Families
	Documenting the Process
Noon - 1:00 p.m.	Lunch on Your Own
1:00 - 4:00 p.m.	Documenting the Process
	Looking Within and Next Steps

Registering for T/TAS Events

- ★ **To Register On-Line:** Go to www.ttas.org/calendar.html, locate the event for which you wish to register, and then click on the **Register** button. OR you can visit our home page at www.ttas.org, click on the **On-Line Registration** link, and select the event for which you wish to register.
- ★ **To Register By Mail:** Copy the Registration Form in this catalog; OR go to www.ttas.org/calendar.html, click on title of the event for which you wish to register, and print the Registration Form from the on-line post; OR call 800-882-7482 and we will send the form you need by mail, fax, or e-mail. Complete the form, and return with check, money order, or Purchase Order (made out to **T/TAS**), or with Credit Card info (Visa, MasterCard, or Discover) to: **T/TAS, 1906 College Heights Boulevard #11031, Bowling Green, Kentucky 42101-1031.**
- ★ **To Register By Fax:** Copy the Registration Form in this catalog; OR go to www.ttas.org/calendar.html, click on title of the event for which you wish to register, and print the Registration Form from the on-line post; OR call 800-882-7482 and we will send the form you need by mail, fax, or e-mail. Complete the form, and fax your Registration Form with Purchase Order or Credit Card info (Visa, MasterCard, or Discover) to our office at **270-745-3340** or **270-745-2142.**

Registration forms will not be processed unless accompanied by payment, credit card info, or Purchase Order. Registrations will be accepted until events fill. ***Due to the requirements of the Information Technology administrators, registrations for all on-line events must be received 10 days prior to the start of the event.***

Enrollment is Limited: T/TAS cannot guarantee enrollment at events. In the event that available enrollment slots fill, you will have the option of being placed on a waiting list in case space reopens due to cancellations. We recommend you do not make hotel or travel arrangements until you receive your registration confirmation. T/TAS is not liable for any hotel or travel penalties or fees that may be incurred by participants or registrants.

Confirmation of Registration: Registrations can only be confirmed by e-mail. Please provide your e-mail address on the registration form if you wish to receive a confirmation. If you do not receive a confirmation within five days of registering for the event, please contact Mike Hartz at 800-882-7482.

Cancellations/Substitutions Policy: If you cancel your registration *in writing* 10 or more business days before the event, registration fees will be refunded, less a \$25 enrollment charge. No refunds will be made less than 10 business days prior to the event; however, you may designate a substitute to attend in your place. T/TAS reserves the right to cancel the event if enrollment criteria are not met or when conditions beyond our control prevail. In the event of cancellation, each registrant will be contacted. The liability of T/TAS is limited to the refund of registration fees only.

Continuing Education Units (CEUs): Western Kentucky University offers Continuing Education Units (CEUs) for participants successfully completing a T/TAS training seminar. To apply for CEUs, please complete the appropriate section of your registration form and include an additional fee of \$25 per person. Consult the event description to learn how many CEUs are offered for each event.

T/TAS Also Brings the Training to You

Did you know that T/TAS is also a leading provider of **on-site** professional development opportunities? Our knowledgeable experts deliver the same high-quality training and materials in your local program setting, reaching all of your staff at a cost competitive with the cost of sending just a few to a conference or seminar. Most of the events in our training catalogs can be adapted for presentation to your local program or to a cluster of programs in your geographic area. T/TAS also specializes in adapting our training style and content to meet the specific needs of your program, staff, and colleagues. To learn more, to discuss your local training needs, or to schedule training, call **800-882-7482!**





Event Registration Form

PLEASE COMPLETE ALL FIELDS AND PRINT NAME & POSITION of person attending exactly as it should appear on the name tag. Copy form as necessary for registering additional persons.

Name: _____ Position: _____

E-Mail Address: _____

Agency/Program: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Enrollment is Limited: T/TAS cannot guarantee enrollment in any event. In the event that available enrollment slots fill, you will have the option of being placed on a waiting list in case space reopens due to cancellations. We recommend you do not make hotel or travel arrangements until you receive your registration confirmation. There will be no on-site registration.

SELECT EVENT	SELECT FEE(S)
<p>THE FAMILY PARTNERSHIP AGREEMENT INSTITUTE: PUTTING THE PIECES TOGETHER</p> <p><input type="checkbox"/> JULY 13-14, 2010, HILTON PALACIO DEL RIO, SAN ANTONIO, TX</p> <p><input type="checkbox"/> NOVEMBER 30 - DECEMBER 1, 2010, GAYLORD OPRYLAND RESORT AND CONVENTION CENTER, NASHVILLE, TN</p>	<p><input type="checkbox"/> Standard Registration: \$395</p> <p><input type="checkbox"/> TTAS@Your Service Subscribers: \$375 *</p> <p><input type="checkbox"/> Check if requesting 1.1 CEUs (11 contact hours) from Western Kentucky University and include an additional \$25 in payment.</p>

* Subscribers, please include **TTAS@Your Service** Enrollment No._____. Some restrictions may apply; visit www.ttas.org/ays.html for information on becoming a subscriber.

Room blocks often fill quickly; please make your hotel reservations by the date listed in the conference description.

CHECK METHOD OF PAYMENT (Forms will not be processed unless accompanied by payment):

Check payable to T/TAS.

Purchase Order No._____ payable to T/TAS.

Credit Card (Mastercard, Visa, Discover only): _____ - _____ - _____ - _____

Expiration Date: _____ Signature: _____

Visa Card Users, please include 3-digit V number from back of card: ____ _

Return to: T/TAS
1906 College Heights Boulevard #11031
Bowling Green, Kentucky 42101-1031
Fax: 270-745-3340 or 270-745-2142
Call 800-882-7482 for more information

ACCESSIBILITY NEEDS:
Do you have any disability that requires special materials or services?
Do you have a special dietary need?

Cancellations: To obtain a refund of registration fees (less \$25 enrollment charge), cancellations must be received **in writing** 10 working days prior to the start of the event.

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